

NEW ENGLAND LIBRARY ASSOCIATION CONTINUING EDUCATION GRANT GUIDELINES

Purpose: The New England Library Association continuing education grant program provides financial assistance for NELA personal members for workshops, courses, institutes, seminars or other study opportunities not leading to a degree.

Eligibility: An applicant must be a NELA personal member working in or involved with a New England library or library association, including trustees, volunteers and friends.

Funding: The award may subsidize up to 50% of the cost of the program, up to a maximum award of \$1000, and is funded from the Educational Assistance Fund. No set annual funding is allocated, and each award must be approved by the Executive Board.

Procedures:

1. The applicant completes the Continuing Education Application and submits it to the Educational Assistance Committee at least eight weeks prior to the program:

Chairperson, Educational Assistance Committee
New England Library Association
31 Connor Lane
Wilton, NH 03086
educationalassistance@nelib.org

2. The Educational Assistance Committee evaluates the applications and makes a recommendation to the NELA Executive Board for action at the next board meeting.

CONTINUING EDUCATION GRANT APPLICATION

An applicant must be a **NELA personal member** working in or involved with a New England library or library association, including trustees, volunteers and friends.

Please write or print neatly, complete this form on a typewriter or type all data into a Word file and submit via email.

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Social Security# _____ Date: _____

Name: _____

Home Address: _____

Daytime phone: ____/____ Evening phone: ____/____

Email: _____

Library or library association where you work or are otherwise involved: _____

Address: _____

Phone: _____

Position: _____

Knowledge of NELA continuing education grant gained through _____

Name of continuing education program: _____

Date(s) of program: _____

Organization offering the program: _____

Program location: _____

Program cost: _____

Applicant's Name: _____

Description of the program: (you may attach a brochure or information sheet to this application)

How will this program help you in your current position? _____
